

SENTRY PROPERTY MANAGEMENT, INC.
2312 North Broad Street
Colmar, PA 18915
PHONE: 215/822-9729 or 215-822-1468 FAX: 215/822-0502

DATE: _____

APPLICANT'S NAME(S): _____

PROPERTY: Park Manor Apartments

APARTMENT NUMBER: _____

Dear Applicant:

Please fill out the attached application, in full, and return it with an application fee (**cash, certified check, or money order**) for the credit verification and a criminal background check. The application fee is non-refundable. **The application fee is \$40.00 per applicant or \$50.00 per married couple.**

The following must be submitted along with your application:

- ◆ Photocopy of Driver's License
- ◆ If you are on Social Security (Pension, Disability, etc.) or if you are self-employed, please send a copy of your most recent bank statement or federal tax form.
- ◆ If you are receiving child support, please send a copy of your most recent bank or federal tax form or any other proof.

We highly recommend that if you have an interest in the property, you should submit one month's rent as a security deposit in the amount of \$_____ (**cash, certified check, or money order**). This security deposit will take the apartment off of the market, and the apartment will be put on hold for you while your application is being processed.

Should your application not meet our requirements, your security deposit will be refunded. However, if you do meet our requirements (credit, double security and/or a co-signer) and you change your mind about the property, your security deposit will not be refunded.

PLEASE DO NOT SEND A PERSONAL CHECK.

If you choose to fax your application to our office, please mail the original application, the application fee(s), and the security deposit to the address listed above. We cannot finish processing your application until we receive this.

Should you have any questions, please feel free to contact our office.

Sincerely,

Ruth A. Budine
Property Manager for
Sentry Property Management, Inc.

RAB/vlk

I have read this letter and agree to the requirements stated.

Signature

Date

Signature

Date

Revised 2011 **NOW YOU CAN VISIT US AT <http://www.sentryproperty.net>!**

STANDARD RENTAL APPLICATION

Processing Fee \$40.00 / person or \$50.00 / couple (non-refundable)

Date: _____

Name: _____ D.O.B.: _____

Social Sec. #: _____ Driver's License #: _____

Circle one: Single Married Separated Divorced

If married, how long? _____ Maiden Name: _____

Spouse's Name: _____ D.O.B.: _____

Social Sec. #: _____ Driver's License #: _____

Present Address City State Zip Phone

Present Landlord or Manager Address Phone

How long at this Address? _____ Rent: \$ _____

Why moving? _____

Previous Address City State Zip

Previous Landlord Address City State Zip
Phone

Amount of child support you pay \$ _____ or receive \$ _____

Your Occupation Employer Address

Phone Number Person to contact Gross weekly income

How long employed? _____ Working hours: _____ to _____

Spouse's Occupation Employer Address

Phone Number Person to contact Gross weekly income

How long employed? _____ Working hours: _____ to _____

Total amount of Constant Monthly Payments other than Rent (example: child support, daycare, furniture, car payments, etc.) \$ _____

List all persons who will occupy the unit:

Name: _____ Relationship: _____ Age: _____
Name: _____ Relationship: _____ Age: _____
Name: _____ Relationship: _____ Age: _____
Name: _____ Relationship: _____ Age: _____

Number of Pets: _____ What kind and how old? _____
Cats – \$25.00 per pet per month

Car (make, model, year): _____ License Plate #: _____

Name of Bank: _____ Account #: _____
savings/checking

Credit References and Credit Cards

Name: _____ Account #: _____

Name: _____ Account #: _____

Person to contact in emergency: _____ Phone Number: _____

Relative or Friends (one must be your mother or father if applicable):

Name: _____ Address: _____

Phone: _____ Relationship: _____

Name: _____ Address: _____

Phone: _____ Relationship: _____

APPLICATION AGREEMENT

A non-refundable fee is charged to all rental applicants for the purpose of verifying the information included in this application and to run a criminal background check. I understand this fee will under no circumstances be returned to me. Keys will be furnished only after contemplated lease and other rental documents have been thoroughly executed by all parties and only after applicable rentals and security deposits have been paid. This application is preliminary only and does not obligate the owner or his agent to execute a lease or deliver possession of the proposed premises. I hereby authorize the owner or his agent to make inquiries that they deem proper and necessary regarding my qualifications as a tenant. I also authorize my present employer, past employer, landlord, and creditors to furnish the owner and his agent such information as requested by them. I have read and understand this agreement. I also authorize Sentry Property Management, Inc. to conduct terrorist and criminal background checks.

CORRECT INFORMATION

*Applicant represents that all of the statements on this application are true and complete, and hereby authorizes verification of the information, references, and credit records. **Applicant acknowledges that false information herein may constitute a criminal offense under the laws of this state.***

Signature: _____ Date: _____

Signature: _____ Date: _____

**CONSUMER NOTICE
THIS IS NOT A CONTRACT**

Sentry Property Management, Inc. hereby states that with respect to this property, I am acting in the following capacity:

- (i) Owner/Landlord of the property; or
- (ii) A direct employee of the owner/landlord; or
- (iii) An agent of the owner/landlord pursuant to a property management or exclusive leasing agreement.

I acknowledge that I have received this notice: _____
Print (Consumer) Date

Signature (Consumer) Date

I certify that I have provided this notice:

Ruth A. Budine
Property Manager for
Sentry Property Management, Inc.
Printed (Licensee)

Revised 2011

Signature (Licensee)

**CONSUMER NOTICE
THIS IS NOT A CONTRACT**

Sentry Property Management, Inc. hereby states that with respect to this property, I am acting in the following capacity:

- (iv) Owner/Landlord of the property; or
- (v) A direct employee of the owner/landlord; or
- (vi) An agent of the owner/landlord pursuant to a property management or exclusive leasing agreement.

I acknowledge that I have received this notice: _____
Print (Consumer) _____
Date

_____ _____
Signature (Consumer) Date

I certify that I have provided this notice:

Ruth A. Budine
Property Manager for
Sentry Property Management, Inc.
Printed (Licensee)

Signature (Licensee)